Enabling Cookies

Internet Explorer Directions:

- In an open Internet Explorer window, select Tools, and then Internet Options from the menu.

- Internet Options: Select the Privacy tab, and then click on the Advanced button.
Advanced Privacy Settings: Ensure that for both First-party Cookies and Third-party Cookies, the Accept option is selected.

NOTE: If the radio buttons are grayed out, click the check box to ‘Override automatic cookie handling’.

- Click the OK button to close out the dialog boxes.
- Close all Internet Explorer browser windows.
- Open a new Internet Explorer window (your changes will now be effective).
Firefox Directions:

➤ In an open browser window, select **Tools**, and then **Options** from the menu.

➤ Select **Privacy**, and check the box next to ‘**Accept cookies from sites**’

➤ Click the OK button to close out the dialog boxes.

➤ Close all Internet Explorer browser windows.

➤ Open a new Internet Explorer window (your changes will now be effective).